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| **Checklist for Training Employees to Use and Care for Head Protection** |
| *Train your employees to know . . .* |
| Why head protection is necessary, i.e., the workplace hazards that threaten their heads.  | 􀂆 |
| How the head protection will protect them.  | 􀂆 |
| The limitations of the head protection.  | 􀂆 |
| When they must wear the head protection.  | 􀂆 |
| How to wear the protective head gear properly.  | 􀂆 |
| How to adjust straps and other parts for a comfortable and effective fit.  | 􀂆 |
| How to identify signs of wear such as:  |   |
| * Cracked, torn, frayed, or otherwise deteriorated suspension systems;
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| * Deformed, cracked, or perforated brims or shells; and
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| * Flaking, chalking, or loss of surface gloss.
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| How to clean and disinfect the hard hats you provide for them. | 􀂆 |